

## **Weekly COVID-19 Update from the CEO**

June 4, 2020

**Reopening Tribal Government Offices:** We are using the month of June to slowly reopen our Blyn offices and will continue to assess our procedures and guidelines as we move forward. Individual questions or concerns on the timing of your return to the office should be discussed with your supervisor or HR. We are all in this together!

**Precautions:** These recommendations, which apply to all Tribal offices in Blyn, are about safety, personal responsibility and protecting each other.

- Employees are welcome to return to their offices as of June 1<sup>st</sup>, 2020.
- Buildings and offices should remain locked to the general public until June 30<sup>th</sup>, and then re-evaluated. If a building is unlocked, encouraged to use a single point of entry.
- All staff are encouraged to wash their hands or use hand sanitizer upon entry to the building(s).
- All staff are encouraged to wear a mask when you are unable to maintain six-foot distancing.
- Utilize phones, video and interoffice mail when possible. If an in-person meeting is necessary, please schedule to use a conference room or meet outside to maintain a six-foot distance.
- Limit inter-department travel and make appointments when meeting with other departments.
- Outside visitors must have an appointment before entering Tribal buildings. To extent possible, keep a record of all outside visitors who enter your building.
- Mail services and deliveries will continue at the front vestibule of Administration. Any mail between departments must go into the proper mailbox in the Administration Building. Access the building via the front entrance.
- In public areas, wipe down the area you used with a sanitation wipe or cleaner and paper towel when appropriate. If possible, bring your own dishware to avoid cross-contamination.
- In Tribal vehicles, use sanitizer wipes on the following areas: steering wheel, interior door handles, gear shift, radio/climate control panel, seatbelt buckles, and other high touch surfaces.
- Refer to the Jamestown Re-Opening Plan for department-specific guidelines.

**Employee respiratory illness or Coronavirus related concerns:** Always alert your direct supervisor as the first step. Then, if you have a concern that you've been exposed or if you are experiencing symptoms, we ask that you contact the JFHC Nurse COVID triage line at 253-254-3690, which is staffed 7 days a week, 7am to 9pm, and whom in coordination with Dr. Locke, will ask for information regarding your situation,

help you address specific concerns, and relay appropriate recommendations regarding self-care, quarantine (if appropriate) and any necessary referrals for treatment, not already addressed. The team will work with you and your supervisor to arrange the timing and parameters around which you may return to work. If your call is not immediately answered please leave a message with your name and call back number.

**Tribal Businesses:**

- 7 Cedars Casino: Gaming, Napoli's and The Totem Room open (take-out), limited capacity
- Carlsborg Self-Storage: Open, customer visits by appointment only
- Cedars at Dungeness, Double Eagle and Stymie's: Open, limited capacity
- Cedar Greens Cannabis: Open, customer use of PPE encouraged
- EDA Offices: Open, no outside visitors or meetings
- Jamestown Excavating: Open, no outside visitors or meetings
- Jamestown Family Health and Dental Clinics, by appointment
- Jamestown NetWorks: Open, no outside visitors or meetings
- Jamestown Seafood and Point Whitney: Open
- Northwest Native Expressions Gallery: Open, customer use of PPE encouraged

**Phase 2:** Although we are in Phase 2 and the Stay Home, Stay Safe order has expired, health officials still want us to "Stay Local" whenever possible. We have successfully limited the spread of the virus by staying home, and need to be diligent in order to prevent outbreaks of COVID-19, which is still very much alive in the U.S.

- Clallam and Kitsap (both approved Thursday 5/28) counties join Jefferson county (approved Saturday 5/23) in moving to Phase 2 of the Governor's Safe Start Phased plan.
- Expect to see restaurants and retail businesses opening, with occupancy limitations.
- The Department of Health will be testing staff and residents at all long term and memory care facilities in the state this month, to identify and isolate asymptomatic cases from our most vulnerable population.
- Beginning on June 8th, all employees in the State of Washington will be required by the Governor to wear a cloth facial covering, except when working alone in an office, vehicle, or at a job site, or by any individual who is deaf or hard of hearing – or who is communicating with someone – who relies on language cues such as facial markers and expression and mouth movements as a part of communication, or when the job has no in-person interaction. While this is not a Tribal requirement, it is strongly encouraged.

Take care and stay healthy,



W. Ron Allen, Council Chair/CEO